

SELBY DISTRICT COUNCIL

MINUTES

Minutes of the proceedings of a meeting of the STANDARDS COMMITTEE held on 4 January 2010, in Committee Room 2, The Civic Centre, Portholme Road, Selby, commencing at 4.00pm.

484	Apologies for absence
485	Disclosure of Interests
486	Minutes
487	Appointment of Jenny Chappell
488	Update Monitoring Report
489	Standards for England Annual Assembly 2009
490	Work Programme

Present: Miss B Potts (Chair),
Ms H Putman (V Chair)
Councillor M Davis
Councillor C Lunn
Mrs W Stables (Independent Member)
Mr R Parker (Parish Council Representative)
Mrs J Chappell (Parish Council Representative)

Officials: Monitoring Officer, Senior Solicitor and Committee Services Officer

Public: 0

Press: 0

484 **Apologies for Absence**

Apologies were received from Councillor Mrs K McSherry and Mr B Crossdale.

485 **Disclosure of Interests**

None.

486 **Minutes**

Resolved:

That the minutes of the proceedings of the meeting of the Standards Committee held on 6 October 2009 be confirmed as a correct record and be signed by the Chair.

487 **Parish Council representative on the Standards Committee**

The Monitoring Officer informed the Committee that Council on 15 December 2009 had appointed Jenny Chappell as the third Parish Council Representative on the Standards Committee.

The Chair welcomed Mrs Chappell to the Committee.

Resolved: That the verbal report be noted.

488 **Update/Monitoring Report**

The Monitoring Officer gave an update on the complaints received to date.

There were only two longstanding outstanding complaints – SDC2008001 and SDC2008009. The Solicitor was awaiting the comments of the complainant and the councillors on the draft investigation reports. The Solicitor anticipated that the final report would be completed by the end of January 2010.

Resolved:

- i) **That the report be noted; and**
- ii) **That a column be added to the report table to show whether complaints are outstanding or completed.**

489 **Standards for England Annual Assembly 2009**

The Monitoring Officer and Ms H Putman submitted a summary of the event that took place on the 12/13 October 2009.

Miss Potts informed the meeting that there was also a Chair's Regional meeting that she was unable to attend in 2009 but felt that if this was offered again in 2010 and she was unable to attend that a substitute should be sent.

Resolved:

That up to four representatives, Parish Council Representative, District Council Representative, Independent Member and an Officer be offered a place at the Annual Assembly 2010.

490 **Work Programme**

Members considered the work programme template. The Monitoring Officer suggested populating the work programme throughout the year with

the following items:

- 29 March 2010 Parish Council Training Programme
Annual Report 2009/10
New Code of Conduct (if available)
Standards Committee Profile Raising
- 14 June 2010 New Code of Conduct (if unavailable in March)
Revised Local Assessment Criteria and review of
Procedures
- 11 October 2010 Evidence of Effectiveness
Whistleblowing

Resolved:

- i) That the work programme be adopted and populated with the suggestions given; and**
- ii) That training be given to the new members of the Standards Committee; and**
- iii) That a session should be given on “Other Action”; and**
- iv) That where possible training sessions should take place after the Standards Committee meeting; and**
- v) That future meetings commence at 5.00pm.**

The meeting closed at 4.50pm